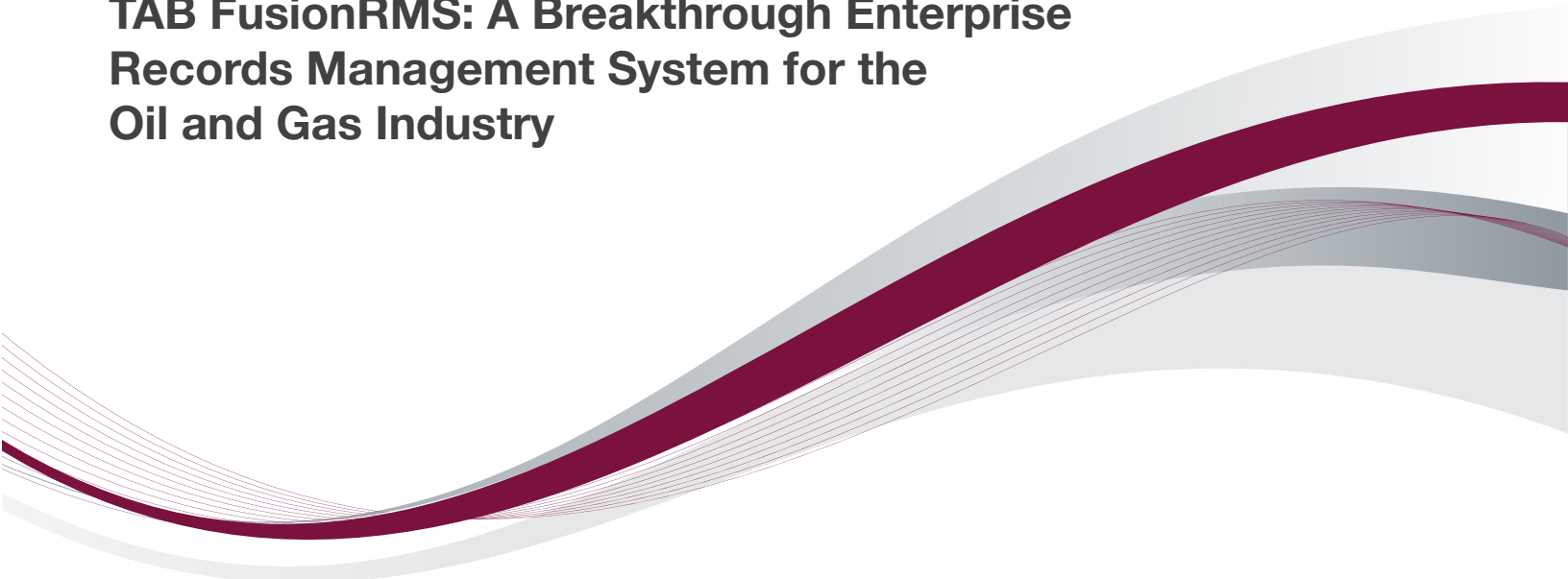


# TAB FusionRMS: A Breakthrough Enterprise Records Management System for the Oil and Gas Industry



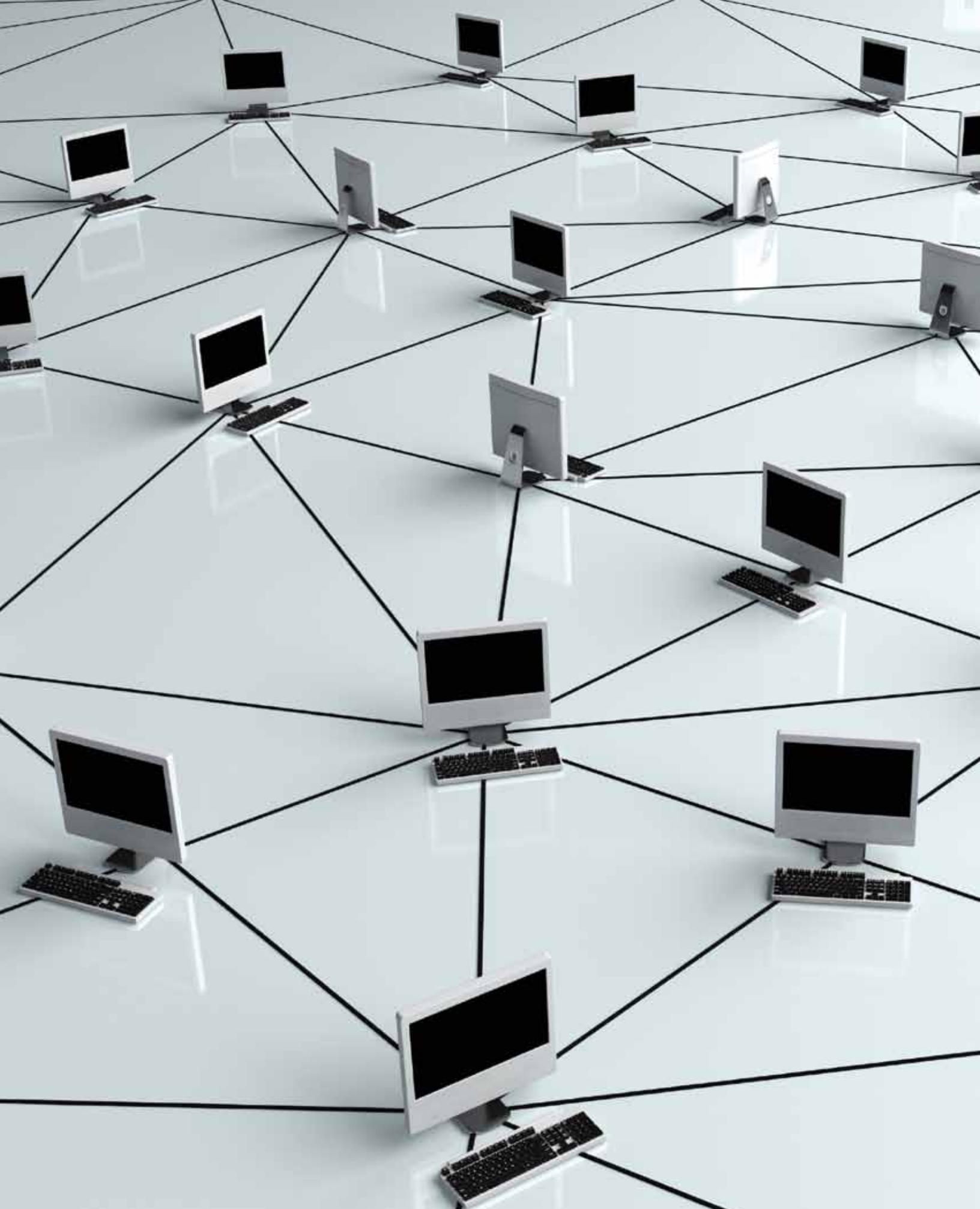
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Managing physical and electronic records together.™



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# Enterprise Records Management System for the Oil and Gas Industry

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If you're in the energy sector, you know that managing records is a constant and growing challenge. Everyone needs to be able to access information quickly at all times, whether they're simply sharing documents with a colleague, dealing with a process upset or handling an acquisition or divestiture. Add strict compliance requirements, increasing records volumes and a wide variety of formats into the mix and it all adds up to a complex records management picture that can cause headaches for even the most seasoned RM professional.

The solution is TAB FusionRMS. Customized for the energy industry, this software allows you to securely store and access all of your well files, leases, plant and facility documents and any other physical or electronic records your organization creates.

When your records are properly organized, your organization will reap benefits beyond records management, including:

- Meeting compliance and regulatory requirements
- Streamlining the acquisition and divestiture process
- Improved productivity and efficiency
- Maximizing existing assets
- Managing risk

Best of all, TAB FusionRMS can be fully customized to meet your specific security, retention, retrieval and disposal needs.

# Key Benefits

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## **An Efficient Acquisition and Divestiture Process**

Acquisition and divestitures are a core practice in the oil and gas industry. The acquisition and divestiture process can be onerous, often involving complex and time-consuming stages. TAB FusionRMS helps streamline the cycle by:

- Providing easy and long-term access to physical and electronic records
- Allowing users to determine exactly what information is required for a particular sale
- Eliminating the issue of missing documents, therefore decreasing the risk of litigation
- Enabling users to quickly and easily update information once an asset is sold
- Facilitating the creation of electronic data rooms, which make analyzing and pricing assets more efficient.

If your company is involved in acquisitions or divestitures, TAB FusionRMS can be a great way to make the transactions smooth and efficient.

### **Realizing Efficiency and Productivity Gains**

By providing employees with the information they need, when they need it, you create the right conditions for improved efficiency and productivity. It's a basic principle of RM, and FusionRMS facilitates this by making it easier to search for records as well as displaying results in a user friendly way.

Beyond being easy to use, FusionRMS helps increase productivity in a number of ways, such as:

- Providing access to information on-site with electronic formats, eliminating the impracticalities of paper and avoiding regulatory constraints around original copies
- Allowing knowledge workers to make the right decisions and plan ahead by providing up-to-date information

With TAB FusionRMS, locating, sending and using the information you need is simple.

## **Meeting Regulatory and Compliance Requirements**

The Oil and Gas industry is under constant pressure from regulators to meet stringent legal and regulatory requirements and failing to do so can lead to serious legal and financial repercussions. TAB FusionRMS helps you stay compliant by allowing you to:

- Apply the appropriate retention periods based on governing requirements
- Access records within minutes during an emergency
- Classify documents and files accurately using RM best practices
- Identify gaps in information chains
- Track every record your organization creates
- Create file rooms within hours in the event of a process upset.

This software solution can be a great addition to your risk-management strategy and provide support to your compliance initiatives.

# Key Benefits

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## **Maximizing Existing Assets**

Oil and gas companies are using new technologies to get the most out of their existing assets, from upstream drilling opportunities to inventory optimization, and to do this efficiently means having your records in order. TAB FusionRMS makes it simple for asset teams to conduct secondary evaluations of legacy assets to uncover new potential for revenue and improve your bottom line.

## **Managing Risk**

Security is a major concern for virtually every organization and this is especially true for oil and gas producers. Any given well can generate thousands of records containing confidential information. TAB FusionRMS works with your existing IT infrastructure and allows you to create user groups and add access permissions to your records collections. This helps you meet your privacy and security commitments by ensuring that only authorized staff can retrieve and view information.



# The Industry's Leading Solution Combined With the Industry's Best Service.

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## Ready to Take the Next Step?

Whatever your records management requirements, from improving collaboration to realizing new revenue opportunities and everything in between, FusionRMS is the perfect solution for energy companies.

We've created customized records management software solution packages for some of the world's largest oil and gas producers including the U.S. Bureau of Land Management and the U.S. Department of Energy: Materials Sciences and Engineering.

It is worth noting that the implementation process is straight-forward. In fact, we were able to transition two of Canada's largest oil companies to the system in less than a couple of weeks! Our consultants will work with you to ensure uninterrupted access to all of your records during the entire process.

If you think TAB FusionRMS is right for your organization, [contact us today](#).



# TAB

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